



**Oral & Maxillofacial
Surgery**

Joseph A. LaSpisa, DDS

CANCELLATION POLICY

Effective Date 11/10/2016

At Lake Geneva Dental, appointments are made in advance by reserving the doctor's time to accommodate you and the treatment to be performed.

Additionally, our staff spends time meticulously preparing for each appointment by sterilizing, organizing, and arranging the appropriate instruments and materials prior to your arrival. This insures the highest standard of patient care, which we take pride in.

We therefore **require no less than 48 hours notice** prior to canceling or rescheduling consultation appointments and **require no less than 5 days notice** for surgery appointments. Patients that cancel or reschedule their appointments without proper notice will be assessed a \$100.00 per hour charge to offset the doctors lost time, effort, and materials that the staff has spent preparing for your appointment.

We look forward to accomplishing all of your treatment needs in a comfortable and caring environment. Thank you in advance for your cooperation.

Patient Name: _____

Patient Signature: _____

(If patient is a minor, parent must sign)

Date: _____